

The goal in establishing this Privacy Policy is to assure each person who discloses information to Livingston Pediatrics PA that any and all data disclosures or uses are in compliance with the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), as amended, and any authorized regulations, guidelines, or laws.

Due to the nature of the services provided by Livingston Pediatrics PA, some of the information on this site may be related to medical issues. Such information is for informational purposes only and in no way constitutes medical advice or services or serves as a substitute for care from a licensed physician. Always speak directly with a qualified medical professional about your health.

This privacy policy discloses the privacy practices for Livingston Pediatrics PA. This privacy policy applies solely to information collected by this web site. It will notify you of the following:

- What personally identifiable information is collected from you through the web site, how it is used and with whom it may be shared.
- What choices are available to you regarding the use of your information.
- The security procedures in place to protect the misuse of your information.
- How you can correct any inaccuracies in the information.
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#### **Information Collection, Use, and Sharing**

We are the sole owners of the information collected on this site. We only have access to/collect information that you voluntarily give us via email or other direct contact from you. We will not sell or rent this information to anyone. We will use your information to respond to you, regarding the reason you contacted us. We will not share your information with any third party outside of our organization, other than as necessary to fulfill your request, e.g. to ship an order. Unless you ask us not to, we may contact you via email in the future to tell you about specials, new products or services, or changes to this privacy policy.

#### **Your Access to and Control Over Information**

You may opt out of any future contacts from us at any time. You can do the following at any time by contacting us via the email address or phone number given on our website:

- See what data we have about you, if any.
- Change/correct any data we have about you.
- Have us delete any data we have about you.
- Express any concern you have about our use of your data.

#### **Security**

We take precautions to protect your information. When you submit sensitive information via the website, your information is protected both online and offline. Wherever we collect sensitive information (such as patient's social security number), that information is transmitted to us in a secure way. While we use encryption to protect sensitive information transmitted online, we also protect your information offline. Only employees

who need the information to perform a specific job (for example, billing or scheduling) are granted access to your information. The computers/servers in which we store personally identifiable information are kept in a secure environment.

### **Updates**

Our Privacy Policy may change from time to time and all updates will be posted on this page.

**If you feel that we are not abiding by this privacy policy, you should contact us immediately via telephone at (936) 328- 8812.**

### **SITE INFORMATION - LIMITED LICENSE**

Except as otherwise indicated elsewhere in these Terms of Use or on this Site, you may view, download and print the documents and information available on this Site, subject to the following terms and conditions:

- The Materials may be used solely for personal, informational, internal, and non-commercial purposes.
- The Materials may not be modified or altered in any way.
- Any copyright or other proprietary notices contained in any of the Materials may not be removed.
- The rights granted to you constitute a license and not a transfer of title.
- You agree not to reproduce, duplicate, copy, sell, resell, or exploit for any commercial purpose any portion of the Materials, use of the Materials, or access to the Materials.
- The rights specified above to view, download, and print the Materials available on this Site are not applicable to the design and layout of this Site. Elements of this Site are protected by trade dress and other laws and may not be copied or imitated in whole or in part.

### **USER ID, PASSWORD, AND SECURITY**

You agree that all information you provide is true, accurate, and complete. In order to access certain areas of the Site, you are required to use a unique User ID and Password. You are responsible for maintaining the confidentiality and security of the User ID and Password, and you are fully and solely responsible for all activities that occur under the User ID or Password. You agree to immediately notify Livingston Pediatrics PA of any unauthorized use of your User ID or Password or any other breach of security. You also agree to exit from your account at the end of each session. You understand and agree that Livingston Pediatrics PA cannot and will not be liable for any loss or damage arising from your use of the Site, any failure to maintain the confidentiality and security of your User ID and Password, and/or any failure to exit from your account at the end of each session.